

CUBA LAKE DISTRICT Board of Commissioners
Minutes of the Regular Meeting Held November 13, 2008
At the District's Office, 31 Water Street, Suite 8

Chairman Sweet called the regular meeting to order at 6:59pm.

Present: Lynn Sweet
Dave Shemeld
Jerry Collins
Jay Morris
Joseph Higgins

Also Present: Secretary, Isabel Warren
Treasurer, Andrew Lindquist-EXCUSED
Lake Manager-Scott Barrey

Recognition of Guests: Deborah Aumick-Rushford Lake Commissioner (observing)
Ray Perkins (317)-needs approval of variance for his shed.
Motion made and seconded to approve variance.
5 yes 0 no. MOTION CARRIED

Approval of Minutes: Motion made and seconded to accept minutes from October 9, 2008. 5 yes 0 no, MOTION CARRIED.

Treasurer's Report:

Following review of reports for the **District Budget** circulated by the Treasurer, a motion was made and seconded to accept the Treasurer's reports for filing. 5 yes, 0 no, MOTION CARRIED.

Following presentation of the **List of Claims of the General Account**, 4853.66. Motion was made and seconded to pay the accounts as listed. 5 yes, 0 no, MOTION CARRIED.

Management Budget:

Following review of the **Budget and the Cash Balance Reports** for October 2008 circulated by the Lake Manager, motion made and seconded to accept. 5 yes, 0 no. MOTION CARRIED.

Following presentation of the **List of Claims of the Management Account** in the amount of \$6388.03 Motion was made and seconded to pay the accounts as listed. 5 yes, 0 no, MOTION CARRIED.

Correspondence: see attached Index of Correspondence.

1. Email from Oren Smith concerning construction at #325. Concern was discussed and secretary will respond to Mr. Smith.
2. letters from Jack Hart concerning delinquent dues were discussed. There are 3 delinquent properties owned by 2 leaseholders. Scott will send letters to the leaseholder.

Old Business:

1. Review audit report. **Motion was made and seconded to accept the audit and send a copy to OGS. 5 yes 0 no. MOTION CARRIED.**
2. Discuss projects for winter season and earmark expense and how the expense versus budget will look relative to accounts receivable and accounts payable and resulting outlook for carry over funds at the end of March and anticipated encumbrance to be claimed in 2009. What bids are needed and when will they be let for quote? **Scott will have a list available when the financial committee meets..**
3. Vote on proceeding with the inundation report after reviewing bid documents and determining who should do the analysis and when it will be completed. Hold for more information. **Scott is a member of the Allegany County Resource Council. They will be giving the Cuba Lake District a \$7000 grant; \$6250 toward the inundation study and \$750 for a dissolved oxygen meter to be shared with Rushford Lake.**
Do we have specifications written for bids? **Clark-Patterson can do the study for \$11000.**
A motion was made and seconded to approve Clark-Patterson to do the study with the funds from the grant paying the majority of the cost. 5 yes 0 no, MOTION CARRIED.

Action List Review:

Item #1-See above for decision on inundation report.

Item #2-Scott will talk to the DEC about a controlled burn of the face of the dam. Cuba Fire Department has given approval. All cutting has been completed. Scott will seek bids for large tree removal on the backside of the dam.

Item #3-L. Sweet received two quotes from Southern Tier Agencies and Dye Insurance for insurance for the district. Motion was made and seconded to accept Dye Insurance quote at \$3506. 5 yes 0 no. MOTION CARRIED.

Item #7-District will request buoys at the Rawson channel from OPRHP.

Item #8-see previous motion.

Item #9-see previous discussion.

Item #18-SEMO says FEMA has approved the whole amount for the Mt. Monroe basin project, which will be 75% of the cost.

Item #21-Scott would like to buy a pressure washer and later a hydrosander. Motion was made and seconded to approve purchase of the pressure washer. 5 yes, 0 no. MOTION CARRIED.

Item #25-OGS does not have the finances to do the survey at the north end of the dam. Note-DEC proposed to buy the south end lot (parking area) behind dam and turn it over to the state. Intent is to improve parking for fisherman.

Item #26-see previous discussion.

Lake Manager's Report:

- SEMO Funds – FEMA has approved, waiting on contracts.
- Continuing work on the dam to remove trees and vegetation.
- I am going out for quotes on the large tree removal.
- Allegany County Water Resource Council will be granting us \$ 7,000.00 toward out inundation mapping project.
- I have asked Clark Patterson to proceed with the project to be completed by the end of the year.
- I am working on the template for the EAP, requires inundation mapping.

- I have spoken with the Navigational Aids department of Parks & Recreation. They have removed the buoys for the winter and decided to take them with them rather than store them here. I will write a letter requesting placement of markers in Rawson Channel.
- FOIL Requests
 - None
- Permits Written
 - 08.25.246 Vanderhorst – Remove tree
 - 08.26.011 Bosworth – Remove tree and extend existing dock
 - 08.27.250 Hayes – Replace dock
 - 08.28.216 Remove garage and trees by breakwall
 - 08.29.325 Benham – Construct Dwelling and remove existing dwelling
- Permit Requests
 - #317 – Perkins – mailed letters to adjoining Lease Holders. No response.
 - #214 – Martz – Replace dock

Committee Reports:

1. **Building and Lot Improvements/Lake Maintenance**-Jerry Collins, Jay Morris, and Joe Higgins
See previous motion.
2. **Budget and Finance**-Jerry Collins, Dave Shemeld and Andrew Lindquist, ex officio.
Will meet in January.
3. **Water Quality**-Dave Shemeld, Joseph Higgins, Scott Barrey
See previous discussion
4. **State Relations**-Jay Morris, Lynn Sweet.
See previous discussion.
5. **Public Relations and Dispatch.** Dave Shemeld
January

NEW BUSINESS:

1. Cuba lake Fishing Access Site, RE: updated 1990 agreement from Tom Pohl
Hold for further discussion when attachments for agreement have been received.
2. Discuss three commissioners on one committee, i.e. Building Committee
Make sure only two of three meet at any one time.
3. Discuss office location/move.
Notice has been given that the building has been sold and the district must look for another location. Everyone will actively look for a new location.

FOR THE GOOD OF THE LAKE:

Ray Perkins commented that the lake manager is doing an excellent job.

ADJOURNMENT:

Motions was made and seconded to adjourn the meeting. 5 yes and 0 no. MOTION CARRIED.

Meeting adjourned at 8:54 pm

Respectfully submitted,
Isabel Warren

Next Meeting December 11, 2008 at 7PM