

CUBA LAKE DISTRICT BOARD OF COMMISSIONERS

Pole Barn, 5962 West Shore Road, Cuba, NY 14727

REGULAR MEETING – JUNE 10, 2021 – 7:00 PM

CALL TO ORDER:

The regular meeting of the Cuba Lake District Board of Commissioners was called to order at 7:01 PM. CDC and New York State COVID-19 guidelines were observed.

PRESENT: Jay Morris, Chairman
Jamie Pierotti, Vice Chair
Dana Perrigo, Commissioner
Sarah Bradley, Commissioner

Andrew Lindquist, Treasurer
James Sherrard, Secretary
Scott Barrey, Lake Manager

EXCUSED: Byron Long, Commissioner

GUESTS: *Each guest will be allowed 3 minutes to speak at the beginning of the meeting. If discussion results, it will be a maximum of 15 minutes per discussion. Any further comments will be made at the end of the meeting. Thank you.*

Mary Lindquist (CLCOA): No business to address.

APPROVAL OF MINUTES:

Review of the Regular Meeting minutes of May 13, 2021. Chairman Morris asked for any comments, corrections or recommendations. None noted. Vice Chair Pierotti moved, seconded by Comr. Perrigo, to accept the minutes as presented. MOTION CARRIED unanimously.

TREASURER'S DISTRICT FUNDS REPORT:

Cuba Lake Cash Account Balances – Treasurer Lindquist referenced the reports and presented account balances for May 2021.

Cuba Lake District List of Claims – Treasurer Lindquist referenced the list of claims for May 2021, totaling \$6,051.55.

Comr. Perrigo moved, seconded by VC Pierotti, to approve Cuba Lake District Cash Account Balances and Cuba Lake District List of Claims for May 2021. MOTION CARRIED unanimously.

TREASURER'S MANAGEMENT FUNDS REPORT:

Cuba Lake District Management Fund Cash Balances – Treasurer Lindquist referenced the reports and presented account balances for May 2021.

Cuba Lake District Management Fund Checks Written – Treasurer Lindquist referenced the checks written detail for May 2021, totaling \$10,752.17.

Comr. Perrigo moved, seconded by Comr. Bradley, to approve Cuba Lake District Management Fund Cash Balances and Cuba Lake District Management Fund Checks Written for May 2021. MOTION CARRIED unanimously. Two additional bills were also approved for payment.

CORRESPONDENCE:

1. Resource and Utility Allocation Per Lot Inquiry – Lake Manager Barrey received an email regarding utility allotment for Lots #18-#19. It was stated that both Lots #18 & #19 can have their own separate sets of utilities. Lake Manager Barrey will send a letter notifying the lot owner.
2. Great Lakes Cheese-Town of Cuba Letter of Support – Chairman Morris has drafted a letter to Great Lakes Cheese in support of the cheese plant remaining in the Town of Cuba. The commissioners have no concerns over sending the letter.

LOT TRANSFERS: None**OLD BUSINESS:**

1. Commemorating Erick Laine – Lake Manager Barrey will have the road sign set up and make a public announcement. It was also noted that sign may need to be produced warning people not to move Dam stones.
2. Boat Length Rule – VC Pierotti stated that he did not bring his planned materials. A short discussion followed. It was stated that boats should have an assigned area of safe operation. Lake Manager Barrey will look for supporting data.

LAKE MANAGER’S REPORT – JUNE 2021:

- Projects
 - Repair face of Dam
 - Clear face of Dam
- Dam Safety
 -
- Pole Barn
 - Installed overhead door
- Harvester Maintenance
 - Launching on Friday
- Concerns for Discussion
 - Lawn waste area needs to be regulated
- Permits

○ 21.36.365	Kinkaid	Dock
○ 21.37.334	Whitford	Trees
○ 21.38.72	Dobmeier	Awning
○ 21.39.282	Resch	Open air pavilion

COMMITTEE REPORTS:

1. **Building and Lot Improvements/Lake Maintenance** – Committee members: Byron Long with Lake Manager and CLD Building Inspector. No additional items.
2. **Budget and Finance** – Committee members: Dana Perrigo and Andrew Lindquist. Treasurer Lindquist distributed the final audit report conducted by BWB for the fiscal year ended March 31, 2021. He stated that the District received a clean report. The 2022 preliminary Budget was also distributed and discussed. There were no proposed changes.
3. **Water Quality** – Committee members: Dana Perrigo and Sarah Bradley. The weeds are growing, but the water is very clear. Lake Manager Barrey reported that CSLAP testing has started and is done every two-weeks. Bacteriological testing is done twice per year.

4. **State Relations** – Committee members: Jay Morris and Jamie Pierotti.
There has been no additional contact, but Chairman Morris will be reaching out to the OGS.
5. **Public Relations and Cuba Lake Newsletter** – Committee members: Jay Morris and Byron Long.
Mary Lindquist’s term as CLCOA President ends on July 7. Sandy Sleggs (324) and Risa Michenzi (257) are slated to assume the office.
6. **Sediment Removal** – Committee members: Jamie Pierotti, Dana Perrigo, with Lake Manager
Lake Manager Barrey reported that permits have been submitted to the DEC, OGS, and Army Corps of Engineers. A short discussion followed on the next steps in the process.

NEW BUSINESS:

1. Resolution to adopt official newspapers (attached) – Comr. Perrigo moved, seconded by Comr. Bradley, to approve the Cuba Patriot and Olean Times Herald as the official newspapers for the publishing of public notices for 2021-2022. MOTION CARRIED unanimously.
2. Resolutions to adopt official notices for Budget Hearing and Annual Election (attached) – Comr. Perrigo moved, seconded by Vice Chair Pierotti, to approve the Notice of Public Hearing on Preliminary Budget and Notice of Annual Election. MOTION CARRIED unanimously.
3. Presentation of next year’s Budget – Previously covered under Committee Reports.
4. Request additional patrol for 4th of July – Mary Lindquist reported that she has submitted a request.

FOR THE GOOD OF THE LAKE:

Lake Manager Barrey clarified that the new spotlight boat on the Lake is a professional operation.

ADJOURNMENT:

Comr. Bradley moved, seconded by Comr. Perrigo, to adjourn the meeting. MOTION CARRIED unanimously.
Meeting adjourned at 8:19 PM.

Respectfully submitted,

James Sherrard, Secretary

TITLE OF RESOLUTION:

**RESOLUTION APPROVING THE OFFICIAL
NEWSPAPERS FOR PUBLIC NOTICES**

ADOPTED BY THE BOARD OF COMMISSIONERS:

June 10, 2021

WHEREAS, Chapter 263 of the Laws of 1981 established the statutory authority for the formation and operation of the Cuba Lake District; and

WHEREAS, pursuant to Section 13 and related sections of Chapter 263, be it resolved that pursuant to such authority of such statues, upon motion duly made, seconded, and carried, there being 4 ayes in favor of the adoption of such resolution, and 0 nays opposed to the adoption of such resolution;

BE IT RESOLVED, by the Commissioners of the Cuba Lake District that the CUBA PATRIOT and the OLEAN TIMES HERALD are hereby adopted as the official newspapers for the publishing of public notices for **2021-2022**.

TITLE OF RESOLUTION:

**RESOLUTION APPROVING THE OFFICIAL
NOTICE OF THE PUBLIC HEARING ON
THE PRELIMINARY BUDGET FOR 2021**

ADOPTED BY THE BOARD OF COMMISSIONERS:

June 10, 2021

WHEREAS, Chapter 263 of the Laws of 1981 established the statutory authority for the formation and operation of the Cuba Lake District; and

WHEREAS, pursuant to Section 13 and related sections of Chapter 263, be it resolved that pursuant to such authority of such statutes, upon motion made, seconded, and carried, their being 4 ayes in favor of the adoption of such resolution, and 0 nays opposed to the adoption of such resolution;

BE IT RESOLVED, by the Commissioners of the Cuba Lake District that the attached copy shall be the Official Notice of the 2021 BUDGET HEARING to be published in the Cuba Patriot and the Olean Times Herald on **July 28, 2021** and **August 4, 2021**.

CUBA LAKE DISTRICT

NOTICE OF PUBLIC HEARING ON PRELIMINARY BUDGET

NOTICE IS HEREBY GIVEN that pursuant to Section 3 and related sections of Chapter 263 of the Laws of 1981, the Board of Commissioners of the Cuba Lake District will hold a public hearing on the preliminary budget for the District for the year 2022 at which all who wish may be heard.

To date, time and place of such public hearing will be as follows:

DATE OF THE PUBLIC HEARING: AUGUST 12, 2021

TIME OF THE PUBLIC HEARING: 7:00 P.M.

PLACE OF THE PUBLIC HEARING: 5962 WEST SHORE RD. (POLE BARN)
CUBA, NY 14727

TAKE FURTHER NOTICE, that a copy of the preliminary budget for 2021 is available at the Cuba Lake District Office at 5962 West Shore Rd. in Cuba, New York, where it shall be inspected by any interested person during regular office hours.

BY THE ORDER OF THE
BOARD OF COMMISSIONERS
OF THE CUBA LAKE DISTRICT

James R. Sherrard, Secretary

TITLE OF RESOLUTION:

**RESOLUTION APPROVING THE OFFICIAL
NOTICE OF THE ANNUAL ELECTION**

ADOPTED BY THE BOARD OF COMMISSIONERS:

June 10, 2021

WHEREAS, Chapter 263 of the Laws of 1981 established the statutory authority for the formation and operation of the Cuba Lake District; and

WHEREAS, pursuant to Section 13 and related sections of Chapter 263, be it resolved that pursuant to such authority of such statues, upon motion duly made, seconded, and carried, there being 4 ayes in favor of the adoption of such resolution, and 0 nays opposed to the adoption of such resolution;

BE IT RESOLVED, by the Commissioners of the Cuba Lake District that the attached copy shall be the Official Notice of the ANNUAL ELECTION to be published in the Cuba Patriot and the Olean Times Herald on **August 11, 2021, August 18, 2021 and August 25, 2021.**

CUBA LAKE DISTRICT

NOTICE OF ANNUAL ELECTION

NOTICE IS HEREBY GIVEN that pursuant to Section 13 and related sections of Chapter 263 of the Laws of 1981 which established the statutory authority for the formation and operation of the Cuba Lake District; the Annual Election of the Cuba Lake District Commission will be held on the last Saturday of August and will be conducted as follows:

PLACE FOR VOTING WITHIN THE DISTRICT
5962 WEST SHORE ROAD (POLE BARN)
CUBA, NY 14727

DATE OF THE ELECTION: SATURDAY, AUGUST 28, 2021

HOURS FOR VOTING: 12:00 NOON UNTIL 6:00 PM

THE ELECTION OF ONE (1) COMMISSIONER TO FILL THE EXPIRED TERM OF DANA PERRIGO - A FIVE (5) YEAR TERM.

TAKE FURTHER NOTICE, that nominating petitions must be signed by at least twenty-five (25) qualified electors of the Cuba Lake District and must be filed with the Secretary of the District at least ten (10) days prior to the Annual Election.

Forms for the nominating petitions may be obtained from the Secretary of the District at 5962 West Shore Rd., Cuba, NY 14727 or by calling 585-474-3960.

TAKE FURTHER NOTICE, that the electors of the Cuba Lake District -- those persons who are at least eighteen (18) years of age and who are citizens of the United States of America, and in addition, have at least one (1) of the following qualifications:

- 1.) At the time of such election, and has been for at least the last thirty (30) days prior to the election, a permanent resident in accordance with the provisions of Article V of the Elections Laws; or
- 2.) Is a lessee, either individually or jointly with another or others, or real property located in the State of New York in said District; or
- 3.) Is the owner, either individually or jointly with another of real property located at the District.

TAKE FURTHER NOTICE, that Section 13 Chapter 263 of the Laws of 1981 provides that the Board of Commissioners at least thirty (30) days prior to the Annual Election, shall prepare a preliminary Annual Budget for the fiscal year commencing January 1st of the next year, and that copies of such shall be filed with the Secretary of the District and with the Clerk of the Town of Cuba, New York, where it may be inspected by any interested party during regular working hours.

TAKE FURTHER NOTICE, that the application for absentee ballots may be obtained from the Secretary of the District at any time after the first day of August, 2021 and must be mailed to the Secretary of the District not later than the seventh (7) day before the Annual Election on August 28, 2021.

BY THE ORDER OF THE
BOARD OF COMMISSIONERS
OF THE CUBA LAKE DISTRICT

James R. Sherrard, Secretary